

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Tuesday, September 11, 2018
5:30 P.M.**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

Public Comment: Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Raymond Lerma
Vice Mayor:	Sidonio "Sid" Palmerin
Council Member:	Patricia Nolen
Council Member:	Jerry Robertson
Council Member:	Jeanette Zamora-Bragg

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**

- 2-A. Approval of minutes of the meeting of the City Council on August 28, 2018.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Consider request of the Corcoran Chamber of Commerce to hold the annual Cotton Festival and Parade Saturday, October 6, 2018 utilizing the Veteran Memorial Building, Whitley Ave, Christmas Tree Park, and J.G. Boswell Community Park at the RAC.
- 2-D. Consider approval of Notice of Exemption from CEQA re PD Building.

3. **PROPRIATIONS (VV)**

Approval of Warrant Register dated September 11, 2018. *(Ruiz-Nuñez)(VV)*

4. **PRESENTATIONS**

- 4-A. Presentation by Tule Trash regarding recycling trends and future legislation governing refuse disposal. *(Meik)*

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Consider proposal from Willdan Financial Services to provide financial feasibility analysis relating to fire services and authorize the City Manager to execute all necessary documents relating to the proposed study. *(Meik) (VV)*
- 7-B. Update on proposed Measure A project list for the 2018-2019 fiscal year and request for direction on final projects to be completed. *(Meik) (VV)*

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Information Items
- 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-C. Committee Reports

9. **CLOSED SESSION**

- 9-A. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)
Number of potential cases: 1 case

9-B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

Number of potential cases: 1 case

9-C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)

With respect to every item of business to be discussed in closed session pursuant to Government Code [Section 54956.8](#):

Property: 836 Whitley Ave

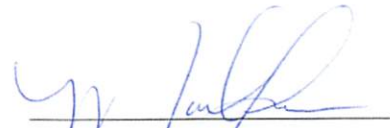
Agency negotiator: City Manager

Negotiating parties: _____

Under negotiation: Price

10. ADJOURNMENT

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on September 7, 2018.



Marlene Lopez, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA
& HOUSING AUTHORITY
REGULAR MEETING
Tuesday, August 28, 2018**

The regular session of the Corcoran City Council was called to order by Lerma, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:31 P.M.

ROLL CALL

Councilmembers present: Raymond Lerma, Sidonio Palmerin, Patricia Nolen, Robertson and Jeannette Zamora-Bragg

Councilmembers absent:

Staff present: Joseph Faulkner, Kenneth Jorgensen, Rick Joyner, Ma. Josephine Lindsey, Kindon Meik, Soledad-Ruiz-Nunez, Reuben Shortnacy and Kevin Tromborg

Press present: None

INVOCATION Invocation was presented by Nolen.

FLAG SALUTE The flag salute was led by Zamora-Bragg.

1. PUBLIC DISCUSSION

Mike Graville, Chairman of Chamber of Commerce, informed the Council of the success of the two Farmer's Market events that were conducted and expressed his appreciation for the support they received from the City Council and public. Graville also noted upcoming activities such as: Cotton Festival and Christmas Parade. Additionally he informed the Council on various projects including the replacement of crowd barriers; drinking fountain for Burnham-Smith Park and asked Council to consider using City funds to pay for a new downtown communication/speaker system.

2. CONSENT CALENDAR

Following Council discussion a **motion** was made by Robertson and seconded by Zamora-Bragg to approve Consent Calendar. Motion carried by the following vote:

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

3. APPROPRIATIONS

Following Council discussion a **motion** was made by Robertson and seconded by Nolen to approve the Warrant Register for August 28, 2018. Motion carried by the following vote:

AYES: Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

ABSTAIN: Lerma abstained on Item #8 on warrant register #2.

- 4. **PRESENTATIONS** – None
- 5. **PUBLIC HEARINGS** – None
- 6. **WRITTEN COMUNICATIONS** – None
- 7. **STAFF REPORTS**

7-A Following Council discussion a **motion** was made by Palmerin seconded by Robertson to award bid for VSS International for Street Maintenance Projects. Motion carried as follows:

AYES: Lerma, Palmerin, Robertson, Nolen, and Zamora-Bragg
NOES:
ABSENT:

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Council received information on the following items:

- Police Department Facility – Trip to Sacramento and Groundbreaking
- Update on development projects
- Water line/valve replacement project
- Master fee schedule
- Fire district study

8-B. Staff received referral items.

8-C. Committee reports.

CLOSED SESSION

At 6:15 p.m. Council recessed to closed session pursuant to:

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

Number of potential cases: 1 case

9-B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

Number of potential cases: 1 case

9-C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)

With respect to every item of business to be discussed in closed session pursuant to Government Code [Section 54956.8](#):

Property: APN 030-153-009

Agency negotiator: City Manager

Negotiating parties: Adventist Health Group

Under negotiation: Price

The regular meeting was reconvened at 6:52 p.m.

ADJOURNMENT

6:54 P.M.

Raymond Lerma, Mayor

Ma. Josephine D. Lindsey, Deputy City Clerk

APPROVED DATE: _____

City of

CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

CONSENT CALENDAR ITEM #: 2-C

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: September 4, 2018 MEETING DATE: September 11, 2018

SUBJECT: Consider request of the Corcoran Chamber of Commerce to hold the annual Cotton Festival & Parade Saturday, October 6, 2018 utilizing the Veteran's Memorial Building, Whitley Ave, Christmas Tree Park, and J.G. Boswell Community Park at the RAC.

Recommendation: (Voice Vote)

Move to approve request contingent upon the receipt of a Certificate of Liability Insurance naming the City of Corcoran as an additional insured, Bingo permit (issued by City), and any alcohol permits required.

Discussion:

Staff received an application from Corcoran Chamber of Commerce requesting to hold their event on October 6, 2018. This is an annual event.

Clean up is on-going through-out the day, under the direction of the Chamber of Commerce.

The City, Public Works Department, will set out barricades and cones the Friday prior to the event, and the Chamber of Commerce and their volunteers will set them up on Saturday morning and take them down Saturday evening. Public Works will pick up all barricades and cones on Monday.

Security is provided by the Corcoran Police Department.

Police and Fire to be notified of street closure.

Budget Impact:

None.

City Offices

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

CONSENT CALANDER
ITEM #: 2-D

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg: Community Development Director
Planner, Building Official, Transit Director

SUBJECT: Notice of Exemption: Office of Planning and Research: City water meter project.

DATE: September 6, 2018 **MEETING DATE:** September 11, 2018

DISCUSSION: City projects are required to be evaluated by the City Planner or Community Development Director for California Environmental Quality Act (CEQA) determinations of exemption. The State of California Office of Planning and Research requires the City Council to be notified of the exemption determinations by the planner or director.

The City water meter project is categorically exempt under section 15301, Class 1 (b) (Existing facilities. Section (b) states. "Existing facilities of both investor and publicly owned utilities used to provide electrical power, natural gas, sewerage or other public utility services" Water meter replacement would fall under this exemption. Attached is the Notice of exemption that will be provided to the Office of Planning and Research.

BUDGET IMPACT: None

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Kings
1400 West Lacey Blvd.
Hanford, CA 93230

From: (Public Agency): City of Corcoran
832 Whitley Avenue
Corcoran CA, 93212
(Address)

Project Title: City of Corcoran Water Meter Project

Project Applicant: City of Corcoran

Project Location - Specific:
City of Corcoran- citywide

Project Location - City: Corcoran Project Location - County: Kings

Description of Nature, Purpose and Beneficiaries of Project:
This project will consist of the installation of new radio-read water meters for all 3,384 service connections in the City of Corcoran. This total will be comprised of the installation of new meters for 1,607 existing unmetered service connections and 1,777 new meters that will replace existing, outdated, manually read meters.

Name of Public Agency Approving Project: City of Corcoran

Name of Person or Agency Carrying Out Project: City of Corcoran

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Section 15301, Class 1(b)
Statutory Exemptions. State code number:

Reasons why project is exempt:
The replacement of water meters qualifies as "existing facilities of both investor and publicly owned utilities used to provide electric power, natural gas, sewerage, or other public utility services" as the water meters are used to provide water by a publicly owned utility.

Lead Agency Contact Person: Mr. Joe Faulkner Area Code/Telephone/Extension: (559) 992-2151

If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title:

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

#1

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 09/05/2018 - 9:56AM
Warrant Request Date: 09/11/2018
DAC Fund:

Batch: 00511.09.2018 - 09/11/18 Wrnt Rgstr FY18

Line	Claimant	Voucher No.	Amount
1	American, Inc.	000066578	244.75
2	Benjamin Beavers	000066580	149.60
3	Benjamin Beavers	000066579	67.32
4	BSK Associates	000066581	267.00
5	Jorgensen & Company	000066582	40.00

Page Total: \$768.67

Grand Total: \$768.67

Accounts Payable

Voucher Approval List

User: spineda
 Printed: 09/05/2018 - 9:57AM
 Batch: 00511.09.2018 - 09/11/18 Wmt Rgstr FY18



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66578	9/11/2018	American, Inc.	A/C REPAIR & MAINT.	104-432-300-140	244.75
Warrant Total:					244.75
66579	9/11/2018	Benjamin Beavers	ALICE TRAINING 6/19-21/18	104-421-300-270	67.32
66580	9/11/2018	Benjamin Beavers	NASRO CONF 6/24-29/18	104-421-300-270	149.60
Warrant Total:					216.92
66581	9/11/2018	BSK Associates	PROJ C1811561F-LIFT STA. 14	120-435-500-536	267.00
Warrant Total:					267.00
66582	9/11/2018	Jorgensen & Company	ALARM TESTING REPORTING TO FIRE DEPT.	104-432-300-200	20.00
66582	9/11/2018	Jorgensen & Company	ALARM TESTING REPORTING TO FIRE DEPT.	104-432-300-200	20.00
Warrant Total:					40.00

#2

Accounts Payable

Blanket Voucher Approval Document



User: spineda
 Printed: 09/05/2018 - 10:08AM
 Warrant Request Date: 09/11/2018
 DAC Fund:

Batch: 00501.09.2018 - 09/11/18 Wrnt Rgstr FY19

Line	Claimant	Voucher No.	Amount
1	American, Inc.	000066583	3,090.00
2	AT&T Mobility	000066584	41.07
3	Auto Zone, Inc.	000066585	320.46
4	Az Auto Parts	000066586	205.89
5	C. A. Reding Company, Inc	000066587	42.62
6	CalPERS	000000000	1,400.00
7	Cannon Financial Services, Inc.	000066588	94.18
8	Caves & Associates	000066589	510.00
9	Central Valley Sweeping LLC	000066590	4,316.67
10	Chemical Waste Management Inc	000066591	372.00
11	City of Avenal	000066592	4,341.38
12	Corcoran Hardware	000066593	7.56
13	Corcoran Publishing Company	000066594	224.00
14	CWEA	000066595	275.00
15	Data Ticket Inc	000066596	732.50
16	Empire Supply Co., Inc	000066597	764.33
17	Essco Pumps & Controls	000066598	960.67
18	FedEx	000066600	29.51
19	FedEx	000066599	76.26
20	Ferguson Enterprises, Inc	000066601	7,573.83
21	Fresno Pipe & Supply	000066602	61.57
22	Frontier Communications	000066603	29.77
23	Jones Electric	000066604	367.00
24	JP Morgan Chase Bank NA	000000000	5,342.56
25	KRC Safety Co. Inc.	000066605	253.39
26	Lawrence Tractor	000066606	699.98
27	Layne Christensen Company	000066607	10,269.00
28	Mattos Underground Construction, Inc.	000066608	15,865.29
29	Mendes Plumbing	000066609	115.19
30	Millennium Funding	000066610	1,419.12
31	Oliver Whitaker Co.	000066611	116.59
32	Proclean Supply	000066612	981.25
33	Prudential Overall Supply	000066613	455.78
34	Pumping Solutions, Inc	000066614	1,615.66
35	Quad Knopf, Inc.	000066615	17,813.58
36	Quality Pool Service	000066616	1,982.41
37	Radius Tire Co.	000066617	20.00
38	Richard's Chevrolet	000066618	147.49
39	Sawtelle Rosprim Machine Shop	000066619	173.74
40	SECO Controls, LLC	000066620	943.16
41	Shape Inc.	000066621	116.49
42	Sharon Fugate	000066622	70.45
43	SHI International Corp.	000066623	2,682.59
44	State Water Resources Control	000066624	90.00
45	Telstar Instruments	000066625	651.25
46	Tires 4 Less	000066626	25.00

Page Total: \$87,686.24

Line	Claimant	Voucher No.	Amount
47	Tulare-Kings Veterinary ER Svc	000066627	1,137.00
48	Turnupseed Electric Svc Inc	000066628	10,336.83
49	UNIFIRST Corporation	000066629	787.30
50	Univar USA Inc	000066630	3,687.03
51	unWired Broadband	000066631	199.95
52	US Bank	000066632	2,200.00
53	US Bank Equipment Finance	000066633	218.92
54	USA Blue Book	000066634	609.89
55	USPS	000066635	3,500.00
56	Verizon Wireless	000066636	1,298.09
			Page Total: \$23,975.01
			Grand Total: \$111,661.25

Accounts Payable

Voucher Approval List

User: spineda
 Printed: 09/05/2018 - 10:09AM
 Batch: 00501.09.2018 - 09/11/18 Wmnt Rgstr FY19



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66583	9/11/2018	American, Inc.	A/C REPAIR & MAINT.	104-432-300-140	3,090.00
Warrant Total:					3,090.00
66584	9/11/2018	AT&T Mobility	WWTP DUTY MAN CELL PHNE ACCT#834605440	120-435-300-220	41.07
Warrant Total:					41.07
66585	9/11/2018	Auto Zone, Inc.	BUS 215/216 DEISEL EXHAUST	145-410-300-260	108.25
66585	9/11/2018	Auto Zone, Inc.	BUS 215/216 HALOGEN CAPSULE	145-410-300-260	46.71
66585	9/11/2018	Auto Zone, Inc.	AIR FILTER/OIL FILTER UNIT#154	120-435-300-260	46.52
66585	9/11/2018	Auto Zone, Inc.	DURALAST BRAKE PADS UNIT#154	120-435-300-260	-37.88
66585	9/11/2018	Auto Zone, Inc.	DURALAST BRAKE PADS UNIT#154	120-435-300-260	51.95
66585	9/11/2018	Auto Zone, Inc.	DURALAST BATTERY UNIT#147	105-437-300-260	104.91
Warrant Total:					320.46
66586	9/11/2018	Az Auto Parts	DEPT SUPPLIES: WRENCH	104-433-300-210	25.96
66586	9/11/2018	Az Auto Parts	WELL 2A FILTERS	105-437-300-140	70.95
66586	9/11/2018	Az Auto Parts	DEPT SUPPLIES: SWIVEL GRIP	104-433-300-210	14.69
66586	9/11/2018	Az Auto Parts	DEPT SUPPLIES: SOCKET	105-437-300-210	19.86
66586	9/11/2018	Az Auto Parts	DEPT SUPPLIES: OIL FILTER STRAP	104-433-300-210	45.38
66586	9/11/2018	Az Auto Parts	DEPT SUPPLIES: DEGREASER/WD40	105-437-300-210	29.05
Warrant Total:					205.89
66587	9/11/2018	C. A. Reding Company, Inc	COPIER LEASE: DEPOT	145-410-300-180	42.62
Warrant Total:					42.62
0	9/11/2018	CalPERS	GASB FEES 68 REPORTS & SCHEDULES	104-405-300-200	1,400.00
Warrant Total:					1,400.00
66588	9/11/2018	Cannon Financial Services, Inc.	COPIER SVC RENTAL/AUG 2018	104-421-300-180	94.18
Warrant Total:					94.18

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66589	9/11/2018	Caves & Associates	NEGOTIATION SVCS: SEPT 2018	104-402-300-200	510.00
				Warrant Total:	510.00
66590	9/11/2018	Central Valley Sweeping LLC	STREET SWEEPING	112-438-300-200	4,316.67
				Warrant Total:	4,316.67
66591	9/11/2018	Chemical Waste Management Inc	BIN RENTAL	105-437-300-193	372.00
				Warrant Total:	372.00
66592	9/11/2018	City of Avenal	AC SVC AGREEMENT: AVENAL & CORCORAN JULY 2018	104-421-300-203	4,341.38
				Warrant Total:	4,341.38
66593	9/11/2018	Corcoran Hardware	KEY DUPLICATES FOR COMM DEV TRUCKS: BLDG INSPEC	104-406-300-260	7.56
				Warrant Total:	7.56
66594	9/11/2018	Corcoran Publishing Company	PHN REZONE CHANGE ON 403 ORANGE AVE. & ZONE TEXT	104-406-300-156	224.00
				Warrant Total:	224.00
66595	9/11/2018	CWEA	MEMBERSHIP RENEWAL: CERT RENEWAL	120-435-300-160	275.00
				Warrant Total:	275.00
66596	9/11/2018	Data Ticket Inc	CODE ENFORCEMENT CITATION PROCESSING ONLINE AC	104-406-300-200	732.50
				Warrant Total:	732.50
66597	9/11/2018	Empire Supply Co., Inc	AIR FILTERS	104-432-300-210	764.33
				Warrant Total:	764.33
66598	9/11/2018	Essco Pumps & Controls	WWTP: ORANGE AVE. STA. PUMPS	120-435-300-140	960.67
				Warrant Total:	960.67
66599	9/11/2018	FedEx	TRANSMITTAL OF HOUSING DOC TO MINNESOTA RE: 1914	301-430-300-200	76.26
66600	9/11/2018	FedEx	WELL 11 PG&E MAILING	105-437-500-513	29.51
				Warrant Total:	105.77
66601	9/11/2018	Ferguson Enterprises, Inc	EQUIPT MAINT & REPAIR: PD ALLEY JOB.	105-437-300-140	7,573.83
				Warrant Total:	7,573.83
66602	9/11/2018	Fresno Pipe & Supply	EQUIP MAINT. SLUDGE DEWATERING PRESS	105-437-300-140	61.57

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					61.57
66603	9/11/2018	Frontier Communications	ACCT#55999286801122995	104-432-320-220	29.77
Warrant Total:					29.77
66604	9/11/2018	Jones Electric	STREETS: TIMER REPAIR	109-434-300-140	38.00
66604	9/11/2018	Jones Electric	BULDINGS: SET UP FOR NEW A/C INIT ROOM @ CITY HALL	104-432-300-140	329.00
Warrant Total:					367.00
0	9/11/2018	JP Morgan Chase Bank NA	CGIA/TRAINING/R AGUIRRE	104-421-300-270	375.00
0	9/11/2018	JP Morgan Chase Bank NA	COMCAST/PHONE SVC PD	104-421-300-220	3,524.34
0	9/11/2018	JP Morgan Chase Bank NA	HYATT/TRAINING/R AGUIRRE	104-421-300-270	174.36
0	9/11/2018	JP Morgan Chase Bank NA	HYATT/TRAINING/R AGUIRRE	104-421-300-270	528.66
0	9/11/2018	JP Morgan Chase Bank NA	HARRAH'S/TRAINING/K GIBSON	104-421-300-270	101.46
0	9/11/2018	JP Morgan Chase Bank NA	HARRAH'S/TRAINING/ D MCALISTER	104-421-300-270	101.46
0	9/11/2018	JP Morgan Chase Bank NA	ACCT#815550040177130-INTERNET ACCESS/COMCAST	120-435-300-220	246.20
0	9/11/2018	JP Morgan Chase Bank NA	ACCT#8155500400041872-INTERNET ACCESS/COMCAST	104-432-300-220	291.08
Warrant Total:					5,342.56
66605	9/11/2018	KRC Safety Co. Inc.	SIGN RENTAL: ROAD WORK	109-434-300-180	22.20
66605	9/11/2018	KRC Safety Co. Inc.	NEW SIGNS	109-434-300-210	68.35
66605	9/11/2018	KRC Safety Co. Inc.	DOG PARK RULES	104-412-300-210	162.84
Warrant Total:					253.39
66606	9/11/2018	Lawrence Tractor	EQUIPT MAINT. : J DEERE MOWERS #240-241	104-412-300-140	699.98
Warrant Total:					699.98
66607	9/11/2018	Layne Christensen Company	WELL 3A: PUMP INSPECTION: WELL LOG	105-437-300-140	10,269.00
Warrant Total:					10,269.00
66608	9/11/2018	Mattos Underground Construction, Inc.	WTP: INSERT VALVE: JOB BEHIND PD/ALLEY	105-437-300-140	15,865.29
Warrant Total:					15,865.29
66609	9/11/2018	Mendes Plumbing	REPAIRS: PD	104-432-300-200	115.19
Warrant Total:					115.19
66610	9/11/2018	Millennium Funding	TEMP WORKER: A GRAVANCE	109-434-300-200	788.40
66610	9/11/2018	Millennium Funding	TEMP WORKER: A GRAVANCE	109-434-300-200	630.72

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					1,419.12
66611	9/11/2018	Oliver Whitaker Co.	BUS 167 HOSE, FITTING, & CRIMP	145-410-300-260	116.59
Warrant Total:					116.59
66612	9/11/2018	Proclean Supply	JANITORIAL SUPPLIES	104-432-300-210	794.81
66612	9/11/2018	Proclean Supply	JANITORIAL SUPPLIES	105-437-300-210	93.22
66612	9/11/2018	Proclean Supply	JANITORIAL SUPPLIES	120-435-300-210	93.22
Warrant Total:					981.25
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	145-410-300-200	48.72
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	136-415-300-200	31.29
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-432-300-200	178.69
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-432-300-200	21.73
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-432-300-200	23.51
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-433-300-200	31.63
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-433-300-200	21.51
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	120-435-300-200	49.84
66613	9/11/2018	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	105-437-300-200	48.86
Warrant Total:					455.78
66614	9/11/2018	Pumping Solutions, Inc	EQUPT MAINT-PUMPS	105-437-300-140	662.74
66614	9/11/2018	Pumping Solutions, Inc	EQUPT MAINT-PUMPS	105-437-300-140	290.18
66614	9/11/2018	Pumping Solutions, Inc	EQUPT MAINT-PUMPS	105-437-300-140	662.74
Warrant Total:					1,615.66
66615	9/11/2018	Quad Knopf, Inc.	WATER METER: REPLACEMENT PROJ	105-437-500-541	428.49
66615	9/11/2018	Quad Knopf, Inc.	SEWER & WATER LINE REPLACEMENT PROJ	105-437-500-514	7,782.64
66615	9/11/2018	Quad Knopf, Inc.	SEWER & WATER LINE REPLACEMENT PROJ	120-435-500-530	5,180.43
66615	9/11/2018	Quad Knopf, Inc.	WEB BASED GIS ANNUAL SVR HOSTING	104-431-300-200	230.77
66615	9/11/2018	Quad Knopf, Inc.	WTP CAUSTIC CONTAINMENT PROJ	105-437-300-200	142.65
66615	9/11/2018	Quad Knopf, Inc.	LANDSCAPE & LIGHTING DIST: SVC	111-601-300-200	314.73
66615	9/11/2018	Quad Knopf, Inc.	LANDSCAPE & LIGHTING DIST: SVC	111-602-300-200	314.73
66615	9/11/2018	Quad Knopf, Inc.	LANDSCAPE & LIGHTING DIST: SVC	111-603-300-200	314.73
66615	9/11/2018	Quad Knopf, Inc.	LANDSCAPE & LIGHTING DIST: SVC	111-604-300-200	314.73
66615	9/11/2018	Quad Knopf, Inc.	STREETS: 2018 ATP GRANT ESTIMATES	109-434-300-200	1,337.59
66615	9/11/2018	Quad Knopf, Inc.	WELL 11: UTIL COORD./ADMIN/MNGT/SURV.	105-437-500-513	1,452.09

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					17,813.58
66616	9/11/2018	Quality Pool Service	BULK CHLORINE	104-411-300-210	1,071.31
66616	9/11/2018	Quality Pool Service	BULK CHLORINE	104-411-300-210	911.10
Warrant Total:					1,982.41
66617	9/11/2018	Radius Tire Co.	TIRE REPAIR:UNIT#86-BACKHOE	109-434-300-140	20.00
Warrant Total:					20.00
66618	9/11/2018	Richard's Chevrolet	VEHICLE MAINT: UNIT#225	104-421-300-260	147.49
Warrant Total:					147.49
66619	9/11/2018	Sawtelle Rosprim Machine Shop	WWTP: DISC REPAIRS	120-435-300-140	173.74
Warrant Total:					173.74
66620	9/11/2018	SECO Controls, LLC	AZTEC 600 24-MO MAINT KIT	105-437-300-210	943.16
Warrant Total:					943.16
66621	9/11/2018	Shape Inc.	EQUIPT MAINT: RETURN PUMP FREIGHT	120-435-300-140	116.49
Warrant Total:					116.49
66622	9/11/2018	Sharon Fugate	REFUND FOR BLDG FEE PROJ WITHDRAWN 1848 LETTS AV	104-000-323-011	70.45
Warrant Total:					70.45
66623	9/11/2018	SHI International Corp.	COMPUTER FOR LARRY R.	106-406-300-210	651.27
66623	9/11/2018	SHI International Corp.	HARDWARE, MONITOR, DESK MOUNT	106-406-300-210	428.22
66623	9/11/2018	SHI International Corp.	SOFTWARE	106-406-300-210	344.70
66623	9/11/2018	SHI International Corp.	HARDWARE, E.G. , VIDEO, AUDIO, RAM	106-406-300-210	698.14
66623	9/11/2018	SHI International Corp.	PRINTER FOR J CUTLER & L RONK	106-406-300-210	560.26
Warrant Total:					2,682.59
66624	9/11/2018	State Water Resources Control	TREATMENT CERT RENEWAL-E BOYETT	105-437-300-160	90.00
Warrant Total:					90.00
66625	9/11/2018	Telstar Instruments	WWTP: FLARE SYSTEM REPAIR: LABOR	120-435-300-200	496.00
66625	9/11/2018	Telstar Instruments	WWTP: FLARE SYSTEM REPAIR:	120-435-300-140	155.25
Warrant Total:					651.25

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66626	9/11/2018	Tires 4 Less	FLAT REPAIR X2: UNIT#154	120-435-300-260	25.00
Warrant Total:					25.00
66627	9/11/2018	Tulare-Kings Veterinary ER Svc	VET SVCS/ANIMAL CONTROL CASE#C1801709	104-421-300-203	1,137.00
Warrant Total:					1,137.00
66628	9/11/2018	Turnupseed Electric Svc Inc	WTP: RECLAIM PUMPS REPAIRS: LABOR	105-437-300-200	5,145.00
66628	9/11/2018	Turnupseed Electric Svc Inc	WTP: RECLAIM PUMPS REPAIRS:	105-437-300-140	5,191.83
Warrant Total:					10,336.83
66629	9/11/2018	UNIFIRST Corporation	UNIFORMS X2	104-433-200-125	78.77
66629	9/11/2018	UNIFIRST Corporation	UNIFORMS X1	104-412-200-125	39.36
66629	9/11/2018	UNIFIRST Corporation	UNIFORMS X3	109-434-200-125	118.08
66629	9/11/2018	UNIFIRST Corporation	UNIFORMS X6	105-437-200-125	236.21
66629	9/11/2018	UNIFIRST Corporation	UNIFORMS X4	120-435-200-125	157.44
66629	9/11/2018	UNIFIRST Corporation	UNIFORMS X4	145-410-200-125	157.44
Warrant Total:					787.30
66630	9/11/2018	Univar USA Inc	SOD HYPO	105-437-300-219	3,687.03
Warrant Total:					3,687.03
66631	9/11/2018	unWired Broadband	INTERNET SVC: WTP ACCT#A00007739	105-437-300-220	199.95
Warrant Total:					199.95
66632	9/11/2018	US Bank	WATER 2016A ADMIN FEE	105-437-300-200	2,200.00
Warrant Total:					2,200.00
66633	9/11/2018	US Bank Equipment Finance	PUBLIC WORKS COPIER LEASE	109-434-300-180	218.92
Warrant Total:					218.92
66634	9/11/2018	USA Blue Book	DEPT SUPPLIES: BALL VALVES	105-437-300-210	609.89
Warrant Total:					609.89
66635	9/11/2018	USPS	POSTAGE FOR BILLING	104-405-300-150	3,500.00
Warrant Total:					3,500.00
66636	9/11/2018	Verizon Wireless	ACCT#672038320-0001 CELL SVC JULY 16-AUG 15, 2018	104-421-300-221	1,298.09

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					1,298.09

City of

CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

**PRESENTATION
ITEM #: 4-A**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: September 5, 2018

MEETING DATE: September 11, 2018

SUBJECT: Presentation by Tule Trash regarding recycling trends and future legislation governing refuse disposal.

Recommendation:

Information item only.

Discussion:

Tule Trash will provide an overview of current recycling trends in the community and address common recycling issues. Tule Trash will also discuss pending legislation that will affect refuse collection and disposal in future years.

Budget Impact:

None.

Attachment:

None.

City Offices

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-A**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: September 5, 2018

MEETING DATE: September 11, 2018

SUBJECT: Consider proposal from Willdan Financial Services to provide financial feasibility analysis relating to fire services and authorize the City Manager to execute all necessary documents relating to the proposed study.

Recommendation:

Consider proposal from Willdan Financial Services to provide financial feasibility analysis relating to fire services and authorize the City Manager to execute all necessary documents relating to the proposed study.

Discussion:

On June 12, 2018 the Kings County Board of Supervisors held a study session regarding its agreement for providing fire services for the City of Corcoran. Subsequently, on July 24, 2018 the City Council approved the proposed two year agreement and on August 14, 2018 the Board of Supervisors likewise approved the new contract.

As part of the fire services agreement, the City noted its willingness to contract an outside firm to perform a financial feasibility analysis for a potential community fire district and to identify alternative methodologies that might be utilized to compensate the county for fire services.

The proposal from Willdan Financial Services adequately addresses the items that the City has agreed to study and meets the milestones set forth in the fire services agreement.

Budget Impact:

Willdan will complete the study at a cost not to exceed \$15,000.

Attachment:

Willdan proposal.

City Offices



August 28, 2018

Mr. Kindon Meik
City Manager
City of Corcoran
832 Whitley Avenue
Corcoran, California 93212

Re: Proposal to provide Fire Services Financial Feasibility Analysis for the City of Corcoran

Dear Mr. Meik:

Willdan Financial Services ("Willdan") is pleased to present the following proposal to provide a Fire Services Financial Feasibility Analysis for the County Fire Station 11, in the City of Corcoran ("City").

Willdan understands that the City would like to undertake a financial analysis to determine the cost of providing fire services related to Station 11 relative to the revenues generated by the service area through its property tax apportionment. The report will analyze two scenarios: 1) the station is retained by Kings County Fire and the City continues to contract for fire services based on a negotiated payment of services or 2) the station would be incorporated into a community fire district. Also, the City would like to explore several options for increasing funding for fire services in case the revenues from property taxes are not sufficient: (i) creation of a Fire Protection District, (ii) establishment of a Fire Suppression Assessment, (iii) formation of a CFD for Fire Services for new development, and (vi) establishment of a parcel tax. The report will be delivered by February 15, 2019.

Broad Expertise with Municipal Finance – Our commitment to public agencies and public solutions has helped us develop the broad financial expertise that will be utilized for this engagement. Willdan has worked on virtually every aspect of municipal finance, including fiscal and economic impact studies, cost allocation plans and fee studies, the financing of infrastructure and services through special districts or supplemental taxes, and working under contract as department staff of various public agencies. This experience has provided Willdan team members with deep insight into the sources of municipal revenue and the costs of services.

Specific Expertise in Financial Analysis and Fiscal Impact Studies – The project manager for this engagement, Managing Principal James Edison, has prepared dozens of financial and fiscal impact studies for a wide range of needs, including planning, development, incorporation, and annexation. He is well respected by our clients for his skills in proactively organizing a clear, consensus-based project approach. Our proposed team are leaders within their fields of expertise. Mr. Mike Medve, who will support Mr. Edison, will fill the role of task manager/financial analyst. I will serve as the principal-in-charge of the City's engagement.

Project Dedication – Willdan's Financial Consulting Services group is composed of a team of over 20 senior-level professional consultants. While each member of the project team currently has work in progress with other clients, the workload is at a manageable level with sufficient capacity to meet the needs of the City specific to the schedule and budget for this engagement.

We are excited about this opportunity to serve the City of Corcoran. To discuss any aspect of our technical and/or cost proposal, please contact Mr. Medve, at (800) 755-6864, via email MMedve@Willdan.com.

As a Vice President of Willdan Financial Services, I am authorized to bind the firm.

Sincerely,

WILLDAN FINANCIAL SERVICES

A handwritten signature in blue ink, appearing to read 'Chris Fisher', is written over a light blue horizontal line.

Chris Fisher
Vice President, Group Manager

Table of Contents

TABLE OF CONTENTS	1
PROJECT UNDERSTANDING AND APPROACH	2
Methodology	2
Client Responsibilities	3
FINANCIAL ANALYSIS STUDY	4
Not-to-Exceed	4
Hourly Fee Schedule	4
QUALIFICATIONS AND EXPERIENCE	5
Firm Profile	5
References	6
Recent Project Experience	8
Project Team	9
Project Manager	9
Project Management	9
Resumes	9

Project Understanding and Approach

Methodology

Willdan proposes to provide fire services consulting services and a white paper discussing the feasibility of several funding options for the City of Corcoran. The tasks performed for this work are reflected in the scope below.

Task 1: Kick Off Meeting

Attend one (1) kick-off meeting with City staff to discuss and define management scenarios, funding alternatives and strategies. This task will also be utilized for, but not limited to, defining and gathering data sets in association with each proposed option, discussion of administration costs and allocation thereof, and to gain a greater understanding of the potential for alternative financing options for fire services.

Deliverable: One meeting with City staff.

Task 2: Develop Overhead Allocation and Cost Inputs

Obtain cost allocation formula and line item budget from County and review methodology. If necessary, alternative methodologies will be developed and analyzed relative to existing budgets.

Task 3: Produce, Test and Refine Financial Model

Develop draft model(s) to demonstrate relative costs for each identified scenario and relative revenue expectations for tax/assessment initiatives. This task will include analysis of how fire services costs may increase or decrease based on changes in cost allocation structure, if applicable.

Task 4: Prepare and Present Draft Financial Analysis

On a conference call or meeting with the City, Willdan will present its numerical findings and discuss preliminary recommendations for each of the proposed scenarios. City will provide input on the draft financial analysis and discuss aspects and level of detail needed for feasibility analysis.

Deliverable: Draft Financial Analysis.

Task 5: Distribute Draft and Final Fire Services Financial Feasibility Report

Willdan will develop a narrative draft report introducing and describing each proposed alternative to fire services funding, both qualitatively and quantitatively. The financial model will be attached to the report for numerical backup and referenced throughout the narrative.

The report will answer the following key questions:

- Does the property within the Station 11 service area generate enough revenue from ad valorem property taxes to support the operational costs of Station 11?
- Would it be advantageous to create a community fire district or other local funding option to take over the station from the County, and what is the process for doing so?
- If the revenues analyzed above are not sufficient, what other options are available to assist with the funding of fire services?
- Are there standard methodologies for charging for fire services for each of the aforementioned options?

After the City's review and comments, a final version of the report will be distributed.

Deliverable: Draft and Final Fire Services Funding and Feasibility Study by February 15, 2019.

Task 6: Meetings & Presentations

Meetings: A representative from Willdan Financial will meet with City staff a minimum of once and up to three (3) times during the duration of this engagement (including the kickoff meeting in Task 1).

Presentations: At the City's request, Willdan will prepare a Power Point presentation to accompany the Report. At the City's request, Willdan will present the Study to the City Council for approval.

Client Responsibilities

To complete our tasks on schedule, we will need the cooperation of agency staff. We suggest that the City assign a key individual as project manager. We will expect the City's project manager to:

- Assist with resolving policy issues;
- Coordinate responses to requests for information; and
- Coordinate review of work products.

We will keep the City's project manager informed of data or feedback we need to keep the project on schedule. Willdan will endeavor to minimize the impact on City staff in the completion of this project.

Willdan will rely on the validity and accuracy of the data and documentation provided to complete our proposed scope of work. We will further rely on such data as being accurate without performing an independent verification of accuracy, and we will not be responsible for any errors that result from inaccurate data provided by the City or a third party.

Financial Analysis Study

Not-to-Exceed

Based on the corresponding work plan identified within Willdan's Technical Proposal, we propose a **not-to-exceed fixed fee of \$15,000** to prepare a Fire Services Funding and Feasibility Study.

Notes

- Our fixed fee includes all direct expenses associated with the project.
- We will invoice the City monthly based on percentage of project completed.
- Additional services may be authorized by the City and will be billed at our then-current hourly overhead consulting rates.
- City shall reimburse Willdan for any costs Willdan incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to City or relating to the project. Reimbursement shall be at Willdan 's rates in effect at the time of such response.

Hourly Fee Schedule

Our current hourly rates are listed below.

Willdan Hourly Rate Schedule	
Position	Hourly Rate
Group Manager	\$250
Managing Principal	\$240
Principal Consultant	\$210
Senior Project Manager	\$185
Project Manager	\$165
Senior Project Analyst	\$135
Senior Analyst	\$125
Analyst II	\$110
Analyst I	\$100

Qualifications and Experience

Firm Profile

Willdan Financial Services is one of four operating divisions within Willdan Group, Inc. (WGI), which was founded in 1964 as an engineering firm working with local governments. Today, WGI is a publicly-traded company on NASDAQ (ticker: WLDN). WGI, through its subsidiaries, provides professional technical and consulting services that ensure the quality, value and security of our nation's infrastructure, systems, facilities, and environment. The firm has pursued two primary service objectives since its inception—ensuring the success of its clients and enhancing its surrounding communities.

In doing so, Willdan has gained a notable reputation for technical excellence, cost-effectiveness, and client responsiveness in providing superior consulting services. The company's service offerings span a broad set of complementary disciplines that include engineering and planning, energy efficiency and sustainability, financial and economic consulting, and national preparedness. Willdan has crafted this set of integrated services so that, in the face of an evolving environment—whether economic, natural, or built—Willdan can continue to extend the reach and resources of its clients.



ENGINEERING, PLANNING & INFRASTRUCTURE



ENERGY EFFICIENCY & SUSTAINABILITY



FINANCIAL & ECONOMIC CONSULTING SERVICES



NATIONAL PREPAREDNESS & TRAINING

Currently, WGI has over 875 employees operating from offices in **Arkansas, Arizona, California, Colorado, Connecticut, District of Columbia, Florida, Illinois, Kansas, Nevada, New Jersey, New York, Ohio, Oregon, Utah, Texas, and Washington.**

Established on June 24, 1988, Willdan Financial Services, a California Corporation, is a national firm, and is one of the largest public sector financial consulting firms in the United States. Since that time, we have helped over 1,200 public agencies successfully address a broad range of financial challenges, such as financing the costs of growth and generating revenues to fund desired services. Willdan assists local public agencies by providing the following services:

- User fee studies;
- Cost allocation studies;
- Real estate economic analysis;
- Economic development plans and strategies;
- Tax increment finance district formation and amendment;
- Housing development and implementation strategies;
- Financial consulting;
- Real estate acquisition;
- Development impact fee establishment and analysis;
- Utility rate and cost of service studies;
- Feasibility studies;
- Classification/compensation surveys and analysis;
- Debt issuance support;
- Long-term financial plans and cash flow modeling; and
- Property tax audits.

Our staff of 80 full-time employees supports our clients by conducting year-round workshops and on-site training to assist them in keeping current with the latest developments in our areas of expertise.

The organization chart located to the right represents Willdan's reporting structure, including the operating groups and the responsible manager; it as well defines the assets available to the City of Corcoran.



City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-B**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: September 6, 2018

MEETING DATE: September 11, 2018

SUBJECT: Update on proposed Measure A project list for the 2018-2019 fiscal year and request for direction on final projects to be completed.

Recommendation:

Provide direction on the proposed Measure A projects for the 2018-2019 fiscal year.

Discussion:

In March 2018, the City Council developed an initial list of Measure A projects for the 2018-2019 fiscal year. Based on budget projections, approximately \$180,000 will be available for designated projects for the specified year.

Staff is seeking direction on the project list in light of recent requests by the community to add projects that were not previously considered.

Budget Impact:

Projects identified for the upcoming fiscal year will be funded out of Measure A revenues.

Attachments:

Measure A project list for the 2018-2019 fiscal year.

City Offices

PROPOSED MEASURE A PROJECTS - 2018-2019

Parks and Recreation:

• Cesar Chavez Park		
○ Rod iron fencing along Oregon Ave.	\$	30,000
○ Sidewalk repair	\$	15,000
○ Level field/Add tball backstops	\$	10,000
• Community pool		
○ Concrete and tile improvements around pool	\$	10,000
• Father Stephen Wyatt Park		
○ Replace T-ball backstop	\$	10,000
• Civic Park		
• John Marroot Park		
• Burnham Smith Park		
○ Sidewalk repair	\$	15,000
○ Playground equipment (grant match)	\$	25,000
○ New drinking fountains	\$	5,000
• Corcoran Community Park/J.G. Boswell Park		
• Repair and add BBQ facilities at parks	\$	3,500
• New trash cans at City parks	\$	2,500

Beautification and Public Facilities:

• Monument and landscaping at Hwy 43 roundabout	\$	2,500
• Improvements and amenities at Senior Center	\$	1,500
• Replace American flags for downtown	\$	3,500
• Improvements to City Council chambers		
○ Video upgrades		
• Landscaping/beautification Hwy 43 and Santa Fe	\$	5,000
• Lighted trees in downtown - Outside contractor to determine cost	\$	5,000

Pedestrian and Vehicular Safety:

• Sidewalk projects:		
○ Repair raised sidewalks	\$	7,500
• Lighted crossing signs - Whitley Ave (Family Dollar/RAC)	\$	9,000
• Decorative medians/turn lanes at Whitley and Dairy	\$	9,500

Miscellaneous:

• Update City logo/branding	\$	4,000
• Upgrade City website	\$	6,500

TOTAL \$ 180,000

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8-A

MEMORANDUM

MEETING DATE: September 11, 2018
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- September 12-14 Long Beach, California – League of California Cities Annual
- September 14, 2018 Farmers' and Artisans' Market – 5:30 PM, Whitley and Chittenden Ave, Christmas Tree Park
- September 25, 2018 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- October 6, 2018 (Saturday) – Cotton Festival
- October 9, 2018 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- October 23, 2018 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers

- A. Information Items
1. Annual Fall Clean-Up
 2. PD Facility Construction Schedule
 3. League of California Cities Annual Conference
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
1. Staff Referral Items
- C. Committee Reports
- D. Council Goals:

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
06/12/18	The City Council approved Finance Department Policy and Procedures Handbook.	Completed	City Manager/ Finance Director
03/27/18	City Council provided direction on the components of a General Fund reserve policy. Staff will draft language for further consideration and review.	Completed	
12/12/17	The City Council adopted a Measure A Expenditure Plan. Subsequent policies will be presented to the Council leading up to the budget process.	Completed	
05/09/17	City Council requested that Staff present draft finance policies relating to General Fund reserves, balanced budget, etc.	Ongoing	